



प्रधान मुख्य आयकर आयुक्त का कार्यालय, आन्ध्र प्रदेश एवं तेलंगाना
Office of the Principal Chief Commissioner of Income Tax, Andhra Pradesh & Telangana
10^{वीं} मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए. सी. गार्ड्स, हैदराबाद
10th Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500004
टेलिफोन/Tel. No-040-23425474, फैक्स/Fax 040-23241427, 040-23240403
e-mail: hyderabad.dcit.hq.admin@incometax.gov.in

F. No. Pr.CCIT/4(6)/Estt/PS/2023-24

दिनांक/Date: 14/07/2023

विषय: स्थापना-आयकर विभाग, हैदराबाद, वरिष्ठनिजीसचिवों/ निजीसचिवों का स्थानान्तरण एवं तैनाती आदेश जारी करने के संबंध में।
Sub: Establishment – I.T. Department, Hyderabad – Transfers and postings of Sr.PS/PS – orders – Issue of – Regarding.

आदेशसंख्या 14/2023का :

ORDER NO. 14 of 2023

एत द्वारा वरिष्ठनिजीसचिवों/ निजीसचिवों का स्थानान्तरण व तैनाती आदेश तत्कालप्रभावसे अगले आदेशों तक जारी किया जाता है।

The Transfer and Postings of the following Sr. Private Secretaries/ Private Secretaries are ordered with immediate effect and until further orders:

क्र. सं. SL. NO	अधिकारी का नाम (श्री/श्रीमती/सुश्री) NAME OF THE OFFICER (S/SRI/SMT)	से स्थानांतरित TRANSFERRED FROM OFFICE	सेस्थानांतरित TRANSFERRED FROM STATION	को स्थानांतरित TRANSFERRED TO OFFICE	सेस्थानांतरित TRANSFERRED TO STATION
1	SAILAJA PONNALURI	PCIT(VU)-1, HYDERABAD	HYDERABAD	CIT(APPEALS) UNIT-7, HYDERABAD	HYDERABAD
2	R SITA KALYANI	CIT(APPEALS) UNIT-7	HYDERABAD	PCIT(VU)-1, HYDERABAD	HYDERABAD
3	A SHILA KUMARI	DIT(I&CI), HYDERABAD	HYDERABAD	CIT(APPEALS) UNIT-1, HYDERABAD	HYDERABAD
4	R VENKATESWARA RAO	CIT(TDS), VIJAYAWADA	VIJAYAWADA	CIT(APPEALS) UNIT-1, VIJAYAWADA	VIJAYAWADA
5	SIVA SANKAR GUDE	CIT(APPEALS) UNIT-1, VIJAYAWADA	VIJAYAWADA	CIT(TDS), VIJAYAWADA	VIJAYAWADA

- All the Heads of Offices are required to relieve the Officers under orders of transfer positively by **21/07/2023**.
- The Officers under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.
- In case any officer is being proposed to be retained beyond the above mentioned date, the Head of office shall taken prior written approval from the Pr.CCIT, AP & Telangana, Hyderabad.
- The Heads of Offices are directed to send separate compliance report on relieving and joining of officers from/to their offices latest by **25/07/2023**. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of Officer. It is also to be noted for the APARs of the officials reporting to the officers concerned are completed and duly forwarded.
- All the representations received are considered and stands disposed off.



7. This order is issued with the prior approval of the Pr.CCIT, AP&TS, Hyderabad.

-sd/-

(K RAVI KIRAN)

आयकर आयुक्त (प्रशासन एवं करदाता सेवाएँ) / Commissioner of Income Tax(Admn. & TPS),
आन्ध्र प्रदेश एवं तेलंगाना/Andhra Pradesh & Telangana.

प्रतिलिपि/Copy to:

1. सम्बन्धित अधिकारी / The Officers concerned.
2. मु.आ.आ., हैद. / विजयवाड़ा / विशाखापट्टणम और आ.म.नि (अन्वे), हैदराबाद
The CCsIT, Hyderabad/ Vijayawada / Visakhapatnam and DGIT(Inv.), Hyderabad.
3. आन्ध्रप्रदेश एवं तेलंगाना क्षेत्र में सभी प्र.आ.आ./आ.आ./प्र.आ.नि./आ.नि./ आरईएफएसी
All the Pr.CsIT/CsIT/Pr.DsIT/DsIT/ReFAC in AP & Telangana Region.
4. आन्ध्रप्रदेश एवं तेलंगाना क्षेत्र में कार्यालयों के सभी प्रमुख / All the Heads of Offices in A.P. & Telangana Region.
5. सचिव, भा.रा.से. संघ / आईटी गोवा, आन्ध्रप्रदेश एवं तेलंगाना आईआई/आईटी सेवा, आई.टी.ओ.बी.सी. एसोसियेशन, हैद
The Secretary – IRS Officers Association/ ITGOA, AP & TS Unit/ ITSEWA, IT OBC Association,
Hyderabad.
6. क्षेत्रीय लेखा अधिकारी., सी.बी.डी.टी., हैदराबाद / विशाखापट्टणम / The ZAO, CBDT, Hyderabad/
Visakhapatnam,
7. स्टॉक फाइल / निजी फाइल / डाटा बेस फाइल / The Stock file / Personal file / Data Base File.
8. कार्यालय प्र.मु.आ.आ., हैदराबाद के सभी अनुभाग / All the Sections in Pr.CCIT's Office in Hyderabad.


(THAMBA MAHENDRA)

Dy. Commissioner of Income Tax (Hqrs)(Admn)
आन्ध्र प्रदेश एवं तेलंगाना/Andhra Pradesh & Telangana